Minutes of the HAO Instrumentation Advisory Committee Meeting of 12/1/11

Recorded by: S. Tomczyk (chair)
Present were: J. Burkepile, J. Graham, L. Jones, R. Summers, M. Thompson, S. Tomczyk, A. deWijn, Q. Wu

K-Cor: the project has 1.5% budget contingency. Not enough. Team will work on it.

Discussion on what to do with money that is underspent on a project. We want to encourage good behavior and avoid budget shortfalls. But we are not allowed to make a profit. Could use these funds for infrastructure. With approval of director, we will make overspends available to the PI, but encourage the PI to use these funds against future shortfalls.

ITAR: Need training for scientists and IG.

Steven Tomczyk